

Boston Day and Evening Academy  
Board of Trustees Minutes  
May 17, 2023

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**Attendance:** Jennie Hallisey, Alison Hramiec, Maddrey Goode, Norma Suarez, Alisa Hunter, Jonathan Barry, Cris Rothfuss, Spencer Blasdale, Salesia Hughes-Hibbert, Dre Woodberry, Tyron Boswell, Evelyn Zayas

**Others in Attendance:** Janet Platt, Rawchayl Sahadeo, Latashia Furtado, Margaret Samp, Jill Kantrowitz

**Clerk:** Rawchayl Sahadeo

**Absent:** Jumaane Kendrick, Sonya Page, Lisa Laguerre

**Location:** Zoom

**Documents/Exhibits Used:** April 26, 2023 minutes (for review and approval), May 17 meeting agenda, BoT slides

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### **Call to Order/Appreciations**

A. Hramiec called the meeting to order at 5:34 pm. A. Hramiec begin with an appreciation of Board members and their support of the school community:

- Salesia Hughes-Hibbert and Norma Suarez for sharing their parents' experience and M. Goode for welcoming families at our Family and Resource Fair event held at Timilty on May 16, 2023.
- The Finance team for their support of spending ESSER funds to fund staff stipends given the change in Schedule A made by the BTU and BPS payroll.
- Jon, for bringing Audax volunteers to the school and taking on some projects in one day that would have taken operations weeks to do.

A. Hramiec reviewed the agenda and called for a review of minutes of April 26, 2023. Evelyn made a motion to accept the notes. J. Hallisey seconded the motion. All in attendance at 5:42 pm approved the meeting notes. No one abstained.

### **Head of School Report Updates**

#### Attendance Review

A. Hramiec shared the class attendance data for the past few terms. Hramiec reviewed the slides with updated attendance data for Term 2 and Term 3, which started on April 3. The slides highlighted overall attendance over time, and Building attendance vs Class attendance comparisons by attendance groupings of Red (less than 30% attendance), Yellow (31 - 69% attendance), and Green (70 and above). Another slide "Building Attendance Comparison" and "Class Attendance Comparison" highlights the attendance over time for each program (BL, 2.0 and Flagship). Hramiec shared that the school community was in discussion of making changes to the attendance policy for next year that a higher expectation around attendance, interventions to happen sooner and change the timing of discharges.

Board took some time to discuss data:

It was shared that a lower enrollment target next year will allow us to meet enrollment goals earlier. Work is ongoing as we roll out new marketing materials and a team is meeting regularly to support recruitment of new students. A board member brought up that two campuses could be impacting our community and student attendance as the resources are not easily shared across the two campuses to support student retention. The Whittier Health Center and BDEA's new BPS funded library are only on the Wheatley campus.

Hramiec shared a slide of “Alt-Ed Comparison schools attendance”, which reviews BDEA attendance for the past five years compared to other similar schools. Board members also shared that attendance across BPS has been lower than past year.

### **BDEA Financials SY24**

A. Hramiec reviewed the ESSER Funding slides and a draft of the SY24 budget. It was reported that the school has spent ESSER 1 funds. Currently, the school is projected to spend the remaining FY23 ESSER 2 fund amount. For the FY23 ESSER 3, we are on track to spend funds and the remainder spending for early SY24-25.

ESSER funding has been directed towards over the past few years and will continue to support the following:

- Salaries + benefits for new positions of Career Exploration Coordinator, Attendance Coordinator, CFC's and Blended Learning Program.
- The expansion of Recruitment support and other increases of programming support: marketing materials, consultants, SEL student supports, Hale, vans, etc.

Hramiec shared additional programming changes for Y23-24 changes: Attendance Policy, Leadership team adjustments of roles/responsibilities of Culture/Climate and Student Support by replacing CFC with a SST managerial role, and continuing support on the Equitable Literacy Instructional Focus, and reimagining a bell schedule to optimize student learning experiences. D. Woodbury shared a [link](#) related to allocation of 1% spending for the family engagement allocation of specific school funding. Hramiec will discuss at the June meeting how that 1% is being spent on family engagement for SY24. SY24 with a family coordinator, parent council will have more input into how that money is spent.

Board continued the discussion on the importance of one facility and the growing divide between campuses. One building would also possibly provide a budget savings as resources could be better utilized on one campus.

### **Head of School Evaluation**

S. Blasdale reviewed the timeframe and process for the BoT Head of School evaluation proceedings. We are currently on schedule to meet our deadlines.

M. Goode stressed the importance of full transparency of not only the evaluation process, but also the final evaluation with the BoT. The evaluation focus areas are determined by the DESE principal evaluation standards and BPS evaluation system. M. Goode shared highlights from the report of PD and academic achievement leadership components, which has been favorable. Hramiec identified areas of focus for next year based on her evaluation: continuing to respond to staff needs regarding professional development calendar, improve our Attendance + Enrollment/Retention practices and prioritize student recruitment across all three programs (Flagship, 2.0, and BL).

M. Goode gave time for anyone that has any comments to share from all stakeholders. Cris Rotfuss said that this is a faithful representation from the last BoT meeting, and BoT members were able to give input. A. Hunter thanked S. Blasdale since this is his last time working on the HoS evaluation process. A. Hunter said that Spencer has shared the details and entire process with ease and strong organization.

A. Hramiec appreciated that staff were able to provide feedback, input was shared to Executive BoT members, and they compiled summary of points shared to Hramiec. She appreciates the document report and the entire evaluation process and seeing the improvement areas, successes, and outlined goals moving forward she will work on. She hopes that staff are seeing the benefits and appreciating the BoT role in governance of BDEA.

Cris Rothfuss made a motion to accept the SY22-23 Head of School Evaluation. A. Hunter seconded the motion. All BoT members approved. No one abstained.

**Next meeting** - June 7 @ Valenzia restaurant; Topics shared on agenda.

### **Updates/Announcements**

- Hramiec will convene a Facilities committee meeting before June 7.
- Hramiec asked BoT subcommittees and Lead Team to be prepared to report at the June 7 meeting.
- A July 7 meeting may be needed; more details to follow.
- BDEA will start a new charter for the next five years, and begin a new Strategic plan. BDEA just renewed their MOU, and if any changes are needed.
- Graduation is June 15 - BDEA would like a BoT member to address the Board address. A possible speaker will be determined in place of Rachel Rollins, who has a competing event conflict. BDEA supports Rollins.
- Open Houses - J. Kantrowitz shared that she will communicate to some BoT to help with the upcoming events.
- M. Goode thanked J. Platt for her participation in student events including sports, focused on student voice, and always sharing her voice. J. Platt thanked the BoT for their care, dedication and thoughtfulness to our school community.
- A. Hramiec appreciated Jonathan Barry in organizing a handful of volunteers of a 14-people group to volunteer and spruce up the school. Jonathan Barry shared that he is looking forward to

### **Adjournment**

Spencer Blasdale made a motion to adjourn. Evelyn Zayas seconded the motion. M. Goode thanked the BoT for attending the meeting. The meeting adjourned at 7:37 pm.