

Boston Day and Evening Academy
Board of Trustees Retreat Minutes
Tuesday, January 12, 2021

Attendance: Alison Hramiec, Toni Elka, Maddrey Goode, Cris Rothfuss, Sonya Page, Spencer Blasdale, Evelyn Zayas, Spencer Kimball, Jennie Hallisey, Brandy Allen, David Jones, Lauren Barry

Others in Attendance: Janet Platt, Michelle Allman, Rawchayl Sahadeo, Margaret Samp, Latashia Furtado, Jacob Cipro, Marc Lazare, Irma Camacho, Norman Lowe

Clerk: Claire Gracia

Call to Order

Cris called to order at 5:30 pm.

Welcome and Review Agenda - Rothfuss

Cris welcomes the board. The BoT reviewed the minutes from the November 12 meeting. Cris made a motion to accept the November Board meeting minutes; 2nd by Tony. All Members approved the minutes.

Update on Student Engagement - Camacho, Furtado, Samp, Gracia

Margie Samp shared updates from the Post-Graduate Planning office, including the events, college application submissions, scholarship submissions, internships and graduates. Irma Camacho highlighted the various student and parent events that have taken place so far, with the impact numbers on the amount of families and students that won gift baskets, turkeys, gift cards, and Moment of Need Fund.

Attendance updates and academic awards were presented along with an update on student participation in enrichment programs and SST groups. Hramiec updated the Board on the schools attendance and discharge policies emphasizing the need to combat the technology barrier between students and online learning.

Review and Vote on ETWA - Allman and Cipro

Allman and Cipro introduced themselves and shared about ETWA and the changes they are making this year. They explained that ETWA is an agreement between the BDEA administration and BTU employees and the contract defines working conditions, roles, protections and expectations that union workers have. They will vote on ETWA the following year, once it is passed by the Board.

Revisions surrounded the commitment to anti-racist work, increased clarity of staff obligations, shared decision making process and incorporating BDEA 2.0 needs and expectations. They shared a summary of changes,

explaining that the document is a living constitution and is updated every year. They collect information on teachers preferences, ensuring staff will receive a list of deadlines before the start of every term, clarifying processes and identifying situations that might trigger a change in the ETWA. More than $\frac{2}{3}$ of the BTU approved the 21-22 ETWA.

There was a move to the board to approve the 21-22 ETWA. Cris called the vote. Spencer first, Toni second and the Board voted unanimously to approve the ETWA.

Discuss Role of Parents on BDEA BoT - Hramiec and Furtado

The Board discussed incorporating parent members to the Board. Throughout the discussion, the Board decided that parents should be voting members of the Board. Members of the Board noted that parents should be appointed, have clarity of responsibilities and commitment, and proper onboarding.

Board members agreed to make a decision on the process and onboarding and will return to the following Board meeting with a proposal.

Cris called the Board to a vote to approve the idea. Maddrey second the motion and the Board voted unanimously for approval.

Develop Action Plan for BDEA's Facilities - Hramiec & Facilities Subcommittee

Alison shared BDEA's plan and need for a new facility and the vision of the new building. The Board made a plan for how to move forward with BDEA's vision and the next steps. The Board members recommended we create a clear vision, list of priorities and a letter from the community as to why we need to stay in Roxbury. The Board discussed contracting strategic consultants to help this plan come to fruition.

The Facilities Subcommittee made an action plan to be delivered to the Superintendent by next month, to engage our stakeholders and to gain input from the community.

Update on Foundation Bylaws - Barry

Foundation bylaws will be sent to the Board with information regarding their update and change to be voted at the next Board meeting.

New Business Adjourn - Hramiec

Cris moved to adjourn the meeting at 6:56 pm. Maddrey seconded the motion. The Board voted unanimously.

Respectfully submitted,
Claire Gracia